

Shaw cum-Donnington Village Hall

Minutes of the Annual General Meeting held on 28th October 2020

Present: Mrs G. Lutterloch (Chair & WI), Mrs J. Wood (Treasurer & Brownies),
Mr C Mason (Caretaker) Mrs P. Bartholomew (Cleaner),
Mrs M Carter (Parish council representative & Booking Clerk)

Apologies:

Absent:

1. **Minutes** - The minutes of the 2019 AGM were signed as a true record.
2. **Any Matter Arising – none**
3. **Chairman's Report** - A copy of the chairman's report is in the minute book.

4. **Treasurer's Report**

A copy of the treasurer's report is held in the minute book. The treasurer presented the audited accounts in accordance with the charity commissioners. This year we have made a small profit of £4000, which will go towards costs. Mrs Carter proposed that we adopt the accounts, seconded by Mr C Mason, all were in favour. Eleanor Rice has examined the accounts.

The committee discussed the annual increase in the hire rates, and it was felt that due to the lockdown there will not be an annual increase this year. The committee also felt that as a good will gesture for all current hirers who continued to pay for the hire charge during the lockdown by standing order will receive a reduction in next year's payments. The cost of the 12-month hire will be reduced to 9 months to commence from November 2020. The committee were all in agreement.

The village hall finances will be affected by the lockdown.

The committee reserves the right to increase the hire costs at any time in the next twelve months if the need arises.

The new contracts and agreements were handed out to the regular users to be signed and returned. Mrs Wood was thanked for all her hard work.

5. **Election of committee**

Mrs Lutterloch and Mrs Wood agreed to stand for office again so were voted in. All were in favour. Mrs Carter will again stand as our booking clerk. Mrs P Bartholomew will stand as the minute secretary. All were in favour.

The following representatives are listed as Trustees of the hall:

Gill Lutterloch - WI

Mary Carter - A member of the Parish Council

Sylvia Giles - Pre-school

Janet Wood- Guides and Brownies

Julia Cosh – One Step Ahead

Chris Mason- co-opted

Pauline Bartholomew – co-opted

The committee should have a representative from the school as per the village halls constitution.

6. **Any other Business**

None