

Shaw cum-Donnington Village Hall

Minutes of the Annual General Meeting held on 27th October 2021

Present: Mrs G. Lutterloch (Chair & WI), Mrs J. Wood (Treasurer), Mr C Mason (Caretaker)
Pauline Bartholomew (Cleaner), Mrs M Carter (Parish Council representative & Booking Clerk)
Sue Groves (Gardening) Bill Graham (Parish Council) Julia Cosh (Private Dancing)
Glyn Thomas (School Governor) David Willetts (Parish member)

Apologies: Mrs Sylvia Giles (Pre School)

Absent:

1. **Minutes** - The minutes of the 2020 AGM were signed as a true record.
2. **Any Matter Arising – none**
3. **Chairman's Report** - A copy of the chairman's report is in the minute book.

4. **Treasurer's Report**

A copy of the treasurer's report is held in the minute book. The treasurer presented the audited accounts in accordance with the charity commissioners. I would like to give thanks to the continued support from the regular users and this year we have made a profit of £6300. This is due to West Berks Council rebate refund grant of £10,000 received from the government funding due to the Global Pandemic. This was gratefully received as we did know the financial impact the pandemic would have on the village hall finances as the hall was closed in accordance with the Government Guidelines for over a 14 month period. Julia Cosh proposed that we adopt the accounts, seconded by Sue Groves, all were in favour. The committee discussed the annual increase in the hire rates, and it was felt that due to the lockdown there will not be an annual increase this year. The committee also felt that as a good will gesture for all current hirers who continued to pay for the hire charge during the lockdown by standing order will receive a reduction in next year's payments. The cost of the 12-month hire will be reduced to 9 months to commence from November 2021. The committee were all in agreement.

The committee reserves the right to increase the hire costs at any time in the next twelve months if the need arises.

The booking clerk will email the new contracts and agreements out to the regular users to be signed and returned. Mrs Wood was thanked for all her hard work.

5. **Election of committee**

Mrs Lutterloch and Mrs Wood agreed to stand for office again so were voted in. All were in favour. Mrs Carter will again stand as our booking clerk. Mrs P Bartholomew will stand as the minute secretary. All were in favour.

The following representatives are listed as Trustees of the hall:

Gill Lutterloch - WI

Mary Carter - A member of the Parish Council

Sylvia Giles - Pre-school

Charlotte Bailey - Guides

Julia Cosh – One Step Ahead

Chris Mason- co-opted

Pauline Bartholomew – co-opted

The committee should have a representative from the school as per the village halls constitution.

6. **Any other Business**

None